

TERMS & CONDITIONS



TUITION AND BOARDING FEES

All tuition and boarding fees are to be paid by semester in advance (unless a regular payment plan has been established and agreed to by the Director of Finance and Facilities).

Fee invoices are sent out for Semester 1 in January and for Semester 2 in July each year. Fees are due for payment by 7 February 2020 and 24 July 2020.

Parents/caregivers who are unable to pay in full by the due date should contact the Director of Finance and Facilities promptly on the receipt of their fee notice to arrange a suitable payment plan.

Outstanding fees constitute a debt payable to the College. The College will follow generally accepted procedures to collect any outstanding fees. Overdue fees may be placed in the hands of a collection agency and legal action may be taken to recover debts owing. Involvement in extra-curricular activities and trips is not possible if there are fees and levies outstanding nor if a family is in receipt of a hardship discount.

No deductions or rebates of fees are given for delays in returning to school after school vacations or for absence by the student during the term. Camps are compulsory activities and the levy will be charged to the fee account - unless exemption of participation is granted by the College in advance.

DISCOUNTS – Tuition Fees Only

A 6% discount is applied if the tuition fees are paid in advance for the full year by 7 February 2020.

Discounts are available on presentation of a current Health Care card or an Australian Defence Force Card.

A family rebate is available and applies to the tuition fee only for families who have more than one daughter attending St Patrick's College Townsville. All other fees and levies are payable in full.

1st Student – Fees and levies are payable in full

2nd Student – 10% discount on tuition fees only for the second student

3rd Student – 25% discount on tuition fees only for the third and subsequent student/s

Where discounts are applied, the greater concession will apply. A student will not be granted more than one concession (including sibling discount) at any one time.

NOTICE OF WITHDRAWAL OF STUDENT

It is the policy of the College that one full term's notice in writing is required if a student is to be withdrawn from the College, otherwise one Term's fee will be charged and payable in lieu of notice.

For students who will not be continuing in the following year, notice in writing is required by October 31, otherwise, one Term's fee will be charged and payable in lieu of notice.

PAYMENT OF ACCOUNT OPTIONS

- **BPAY:** using the Biller Code and your Customer Reference Number (CRN) which appear on the statement.
- **Direct Deposit:** The College's bank details are BSB: 034 241 Account Number: 358 949. Your Customer Reference Number (CRN) is provided on the statement.
- **CentrePAY:** Deduction forms are available from Centrelink and St Patrick's College Townsville.
- **Credit Card:** Fees can be paid in full or by instalments. Deduction Authorities are available from the College for regular instalments.
- **Direct Debit:** Payments are processed on a Friday and plans are weekly, fortnightly or monthly. Your direct debit authority carries on from the prior year, so please ensure that the latest direct debit authority held by the College is correct. Any alterations to the payment amount and frequency must be submitted on a new form.