



ST PATRICK'S COLLEGE
TOWNSVILLE

COLLEGE BOARD PROSPECTUS

ABOUT ST PATRICK'S COLLEGE TOWNSVILLE

St Patrick's College Townsville is a leading Catholic independent girls' school, committed to providing a holistic education in the tradition of the Sisters of Mercy. Our College is dedicated to fostering academic excellence, spiritual growth, and social responsibility in a safe and inclusive environment. We are governed by a Board that upholds our Mercy values and ensures the College's ongoing success and sustainability.

ABOUT THE ROLE

The Board of St Patrick's College Townsville is seeking expressions of interest from highly motivated, experienced, and visionary individuals to join as Non-Executive Directors. We are looking for people aligned with our Mission and Values, who can contribute to the strategic direction and governance of the College.

Key skill sets of interest include:

- Legal
- Auditing, accounting, and finance
- Educational strategic leadership and system improvement
- Risk Management
- Master Planning and Property Development

Previous governance experience will be highly regarded, as will an understanding of Catholic education and the Mercy tradition.

ELIGIBILITY CRITERIA

To be eligible as a Non-Executive Director, you must:

- Be eligible to be a Director under the Corporations Act 2001 (Cth) or Australian Charities and Not-for-profits Commission Act 2012 (Cth)
- Hold a current Working with Children Check (Blue Card) for Queensland, or be eligible to obtain one
- Not be an employee of St Patrick's College Townsville
- Be suitable to participate in the educational Mission of the College as a Director

DUTIES AND RESPONSIBILITIES

Directors are responsible for:

- **Governance:** Directors are required to adhere to organisational rules, uphold the vision, and facilitate stakeholder engagement.
- **Strategy:** Directors are tasked with defining and establishing the parameters of the organisation's Strategic Plan.
- **Meetings:** Directors must attend and actively participate in meetings, ensuring confidentiality is maintained.
- **Finance & Risk:** Directors oversee the organisation's systems for resource management, including financial, human, and physical resources, approve budgets, and recommend auditors.



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- **Legal & Ethical:** Directors must declare conflicts of interest, avoid misuse of their position, and conduct business with professionalism.
- **Promoting and Fostering Stakeholder Relationships:** Directors are responsible for promoting the organisation within the community and fostering stakeholder relationships.

Board meetings are held monthly in Townsville, with options for virtual attendance if required. Directors may also be invited to attend other meetings or College events from time to time.

ABOUT YOU

You are a values-driven leader, motivated to contribute your skills, experience, energy, and networks to the ongoing success of St Patrick's College Townsville. You are committed to not-for-profit governance and passionate about creating a brighter future for young women.

Highly regarded competencies include:

- Strong regulatory Governance
- Sound financial literacy
- Proactive risk mindset
- Visionary thinking and a positive, growth mindset
- Teamwork and the ability to respectfully question strategy and process
- Authentic leadership qualities
- Excellent communication and interpersonal skills
- Sound IT and electronic communication ability

Previous Board experience and/or recognition from professional governance bodies (e.g., Australian Institute of Company Directors) will be highly regarded.

HOW TO APPLY

- Complete the Registration Form on the College website.
- Submit your resume and a one-page cover letter outlining your interest in joining the Board, and the skills and experience you would bring to the role.
- Email your application to the Board Secretary at Secretary@stpatcollege.qld.edu.au.