



ST PATRICK'S COLLEGE  
TOWNSVILLE

## INTERNATIONAL STUDENT ENROLMENT POLICY

**The following provides an outline of the application process for international students.**

1. Parents will need to complete the INTERNATIONAL enrolment application forms, providing all documentation as required. This includes:

- A copy of your daughter's school reports, preferably the most recent two years
- A copy of your daughter's birth certificate
- Copies of sacramental certificates, if applicable
- A character reference from your daughter's current school
- A copy of your daughter's passport

Please submit your application via mail or email to:

**Mail:**

The Principal - St Patrick's College Townsville  
PO Box 721  
Townsville Qld 4810 Australia

**Email:** [enrolments@stpatscollege.qld.edu.au](mailto:enrolments@stpatscollege.qld.edu.au)

2. Along with your enrolment application forms, an A\$500 application fee is payable. This amount will be deducted from your first semester's fee invoice. Payment details are as follows:

Please allow for bank fees so that the full AUD\$500 is received

BANK: National Australia Bank

ACC NAME: St Patrick's College Townsville Overseas Account

ACC: 330580992

BSB: 084970

REFERENCE: Enrolment fee (child's name)

3. On receipt of the application and application fee, we will send you:

- A letter of offer (to be signed and returned)
- A letter of agreement
- An invoice for the **first semester's fees** which will also include medical insurance (unless you have already arranged this)

5. When you have returned the signed letter of offer, along with the payment of the first semester's fees, we will issue you with a CONFIRMATION OF ENROLMENT letter. This will be required to complete your student visa.