



**COLUMBA CATHOLIC COLLEGE  
MOUNT CARMEL CAMPUS  
GOOGLE MEET BEHAVIOUR EXPECTATIONS**

<b>GUIDE FOR STUDENTS</b>	
<b>MUTING</b>	<p>When you enter the Meet mute yourself.</p> 
<b>QUESTIONS</b>	<p>When you have a question, type in the chat feature and wait for your teacher to respond.</p> 
<b>CONTRIBUTING</b>	<p>When you have something to contribute to what is being said, but it is not your turn, use the chat feature in the bottom right hand corner.</p> 
<b>YOUR TURN</b>	<p>Wait for your teacher to call on you to unmute yourself. Only one student should contribute / talk at a time.</p> 
<b>WHERE TO LOOK</b>	<p>Look into the camera when you are talking.</p> 
<b>STAY ATTENTIVE</b>	<p>Pay attention to your teacher or other students who are speaking.</p> 