

# Student Laptops

(Years 10-12)

## ACCEPTABLE USE AGREEMENT – 2024

Data: Secondary/Administration/Expectations Students/2021/laptop Use Agreement

From 2024 student laptops are compulsory for all students in Year 10, Year 11 and Year 12. In this program students have access through their device to the College's Network for educational use and communication within the wider college community. As such, students can use their devices in classrooms as part of their studies in line with the acceptable use agreement.

**The Student Laptop agreement is to be used in conjunction with *Computers: Acceptable Use Agreement – 2024* and the *ACC Laptop Program Information Guide*. Students who use laptops at the College must do so in accordance with the responsibilities and undertakings outlined in those documents.**

### APPLICATION FOR COMPUTER ACCESS

All students and one of their parents/guardians/carers must sign the *Student Laptops: Acceptable Use Agreement – 2024* in order to access the College's Network through their laptop. It is acceptable that while teachers will always exercise their duty of care, students who fail to accept the responsibilities associated with the ethical, efficient and legal use of their laptop (including email and the internet) will have their access to the laptop and the College's Network suspended or removed.

### STUDENT UNDERTAKING

While I have access to my laptop:

- I will use it only for educational purposes and will use it as efficiently as possible and bring it to school fully charged each day
- I will only use it in class with teacher permission and discretion. Laptops may not be used every lesson- they are a learning tool and not a replacement for an exercise book.
- I will not use the device during recess breaks, except in the library or G17 Study Room for educational / study use only and I will store my device securely in my locker when it is not being used. I will not leave it unattended and will log off when not using it.
- I will not uninstall school monitoring programs (eg. ABtutor) or Anti-virus programs installed by the ICT department (eg. Trend) and I will not attempt to access options that are not allowed (ie. blocked by ICT Dept - eg. Command Prompt, Powershell, etc.) or run or attempt to run files or programs that could violate school policies;
- I will not perform any operation on computers (desktops or laptops) that may cause it to no longer function as the school had intended;
- I will not allow other students to access my device (eg. laptop / desktop, etc.) or access other students' devices (eg. laptop / desktop, etc.);
- I will not rename my school supplied laptop; disconnect from the school wifi and hotspot to another device, eg. Phone. or install and use a VPN while on the school premises;
- I will not install / re-install the operating system or upgrade the operating system without first consulting with the ICT Dept.

I am aware that infringements of the conditions outlined above will likely result in the following:

- ❖ 1<sup>st</sup> Occasion – student's device will be confiscated and permission to bring the device to the College suspended for 1 subsequent College day;
- ❖ 2<sup>nd</sup> occasion – student's device will be confiscated for the rest of the day and permission to bring the device to the College suspended for 5 subsequent College days;
- ❖ 3<sup>rd</sup> occasion – student's device will be confiscated for the rest of the day and permission to bring the device to the College suspended for the rest of the current school term. **Students who willfully and persistently attempt to bypass the college's monitoring systems will be referred to the Principal and face possible suspension or cancelation of enrolment.**

**Note:** This agreement may be subject to change. Students and parents will be notified of any changes via notices, e-mail and assemblies.

Student's Name: \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent/Guardian/Carer's Signature

\_\_\_\_\_  
Date